

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
NOVEMBER 8, 2007

1. Call to Order

President Miller called the meeting to order at 7:30 p.m.

2. Roll Call

Secretary Quinn called the roll.

Trustees Present: Sadiqua Ahmad; Estelle Cooperman, Treasurer; Arthur Goldstein; Dan Hoffman; Renée Miller, President; Jan Sykes; Agnes Quinn, Secretary

Others Present: Benjamin Schapiro, Director; Blanche Miyamoto, Administrative Assistant

3. Minutes

Minutes of the regular meeting of October 11, 2007 were reviewed.

Motion by Trustee Cooperman to approve the minutes.
Seconded by Trustee Ahmad.
Approved by voice vote.

Correction – Page 2 under Committee Reports- Fund Development Planning- change “complied” to “compiled”.

4. Treasurer’s Report

Treasurer Cooperman presented the October reports, including review of the cash statement, accounts payable, and income statement.

The Treasurer’s Report was accepted by the Board.

Finance Committee – November 6, 2007 meeting, Trustee Cooperman reporting.

The committee reviewed the October financial reports.

The next meeting was scheduled for Tuesday, December 11, 2007, at 3:30 p.m.

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5. Committee Reports

Building and Grounds – no report

Furniture for the Board Room – Director Schapiro presented the Trustees with a photo of furniture to replace the old. The committee will set a time to meet to view and select one of three furniture sources.

The meeting was scheduled for Friday, November 16 at 4:30 p.m.

Policy – no report

The committee will meet to draft changes to MGPL Computer Use Policy.

The meeting was scheduled for Monday, November 19 at 4:00 p.m.

Fund Development Planning – Trustee Hoffman reporting.

The three work groups will need to submit their minutes to Dan before the meeting of December 4. One person from each group will attend this meeting.

6. Librarian's Report

Statistics

Year to date total circulation is 25,800, 6.8% greater than the same period in 2006.

Website hits from non-staff users were 169,225 for October, an average of 5,459 hits per day, a 3% increase over September 2006.

Patron registrations show an increase of 164 from September at 8,790 active cards, with 123 new patrons and 149 renewals. This represents 39.2 % of the Morton Grove population with active cards.

Library Journal's Best Small Library in America

The Library's entry was submitted. This endeavor was a great opportunity to connect with the key agencies in the community.

Changes in 2008 Budget

1. Hire a full time reference position and remove one part time position.
2. Retain the part time YS librarian position and the part time Program Coordinator assistant position.
3. Hire another part time Tech Services position.
4. Increase professional development funding
5. Repair roof of Baxter Room.

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6. Reconfigure the Reference Collection area as a quiet reading space.
7. Fund merit increases for staff.

7. Unfinished Business

New Building

An idea was presented about swapping property with the Morton Grove Park District. To follow through on this idea, it was suggested that the Board write a letter to the Park District asking if they would be interested in sharing properties.

Motion by Trustee Hoffman to approve the writing of a letter to the Morton Grove Park District.
Seconded by Trustee Goldstein.
Approved by voice vote.

President Miller and Trustee Goldstein will work on this letter.

8. New Business

Approval of Budget for 2008

The final 2008 Budget was presented for approval.

Motion by Trustee Hoffman to accept the 2008 Budget as presented.
Seconded by Trustee Sykes.
Approved by unanimous roll call vote.

Account # 5100 was removed from the expense line.
There was a shift in Young Adult funds from Adult collection to Youth Services collection.
The CD music collection was expanded.

Public Act 95-0040

This act amends the Illinois Library Records Confidentiality Act allowing law enforcement offices to request information identifying a patron without first obtaining a court order.

Motion by Trustee Cooperman to instruct the Director to revise the Library procedures to be in compliance with the amendment to the Illinois Library Records Confidentiality Act.
Seconded by Trustee Hoffman.
Approved by voice vote.

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9. Communications

February 18, 2008 – Legislative Breakfast

Meeting was adjourned at 9:35 p.m.

Secretary

