

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
MAY 8, 2008

1. Call to Order

President Hoffman called the meeting to order at 7:35 p.m.

2. Roll Call

Trustee Cooperman, acting as Secretary, called the roll.

Trustees Present: Estelle Cooperman; Arthur Goldstein; Dan Hoffman, President; Renée Miller; Agnes Quinn, Treasurer

Absent: Sadiqua Ahmad; Jan Sykes

Others Present: Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Blanche Miyamoto, Administrative Assistant

Visitors: Terry Carey, Head of Youth Services; Natalya Fishman, Head of Reference; Cindy Changyit Levin, Acting President of The Friends of the Morton Grove Public Library

3. Minutes

Minutes of the regular meeting of April 10, 2008 were reviewed.

Motion by Trustee Cooperman to approve the minutes.

Seconded by Trustee Quinn.

Approved by voice vote.

4. Treasurer's Report

Treasurer Quinn presented the April reports, including review of the cash statement, accounts payable, and income statement.

The Board accepted the Treasurer's Report.

Finance Committee – May 6, 2008 meeting, Trustee Quinn reporting. The committee reviewed the April financial reports.

The next meeting was scheduled for Tuesday, June 10, at 4:30 p.m.

5. Committee Reports

Building and Grounds – no report.

No meeting was scheduled.

Policy – no report.

Fund Development Planning – Chairman Hoffman reporting. Trustee Hoffman assigned Trustee Cooperman and Trustee Quinn to work on the mission and vision statements.

Nomination Committee

President Hoffman appointed the trustees to the following committees:
Finance Committee: Chairman Agnes Quinn and Estelle Cooperman
Policy Committee: Chairman Jan Sykes and Renée Miller
Building and Grounds Committee: Chairman Art Goldstein and Sadiqua Ahmad

6. Librarian's Report

Statistics

Year to date total circulation is 102,823, 1.2% more than the same period in 2007 (101,589).

Website hits from non-staff users were 211,899 for April. This is an average of 7,063 hits per day, a 10% increase over this month last year.

Patron registrations show an increase of 131 from March at 8,803 active cards, with 119 new patrons and 128 renewals. This represents 39.2% of the Morton Grove population with active cards. New registrations increased by 15 and renewals increased by 31.

MyMediaMall downloads were 45 for April. Registration now totals 257 with 8 patrons joining.

70th Anniversary Open House - April 13th

MGPL hosted an Open House to celebrate its 70th anniversary. It was well attended.

Spring Blast - April 26

This event was the Youth Services/Teen contribution to MGPL's 70th anniversary. Despite the inclement weather over 500 people participated in events inside and outside the library.

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Relationship Coordinator Position

Rosetta Metz will be filling this new position. Director Schapiro is working on a job description. The principal responsibility of this coordinator is to develop an external relationship on an institutional level that includes schools, businesses, park districts, etc.

Part-time Reference Librarians

Three new part-time reference librarians have been hired.

Baxter Room Roof Replacement

Three estimates have been received and will be review by the Building and Grounds committee.

Adult AV versus Book Circulation

At the request of Trustee Quinn a graph was created showing the books and AV circulation counts by month. Each trustee received a copy.

Joint Workshop with Park Ridge Trustees

Director Schapiro presented the board with this proposal of a joint workshop with Park Ridge trustees on developing an approach to community advocacy. A long discussion ensued.

Motion by Cooperman that the board contact Trustee Sykes and Trustee Ahmad before making a decision.
Seconded by Trustee Miller.

The board requested further background information on the presenter of the workshop, Mr. Pearson, Executive Director of the Friends of the St. Paul Public Library in Minnesota. Head of Reference, Natalya Fishman gathered information on Mr. Pearson for the board to review.

This proposal was tabled and to be revisited under New Business on the agenda.

PC Reservation

The new computer log on system called PC Cop has been well received.

7. Unfinished Business

New Building

The Village is willing to meet with the board to discuss Site B on Ferris. Director Schapiro will set up a meeting date. Trustees Goldstein, Hoffman and Quinn will be attending.

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The SAAB Exchange property has been purchased by another dealership.

The Morton Grove Park District has not responded to the board's letter written in March about property sharing. Trustee Hoffman will connect with Jeff Fougousse, CPRP, Director concerning this matter.

8. New Business

Park Ridge Public Library Trustee Program

The tabled proposal of a joint workshop with Park Ridge trustees was revisited.

Motion by Trustee Cooperman to participate in a joint workshop with Park Ridge and to contribute half of the cost, about \$600.
Seconded by Trustee Miller.
Approved by unanimous roll call vote.

This meeting is scheduled for Monday, June 16, 2008, 5:30 p.m. at the Park Ridge Public Library.

Food for Fines Project

Cindy Changyit Levin, Acting President of The Friends of the Morton Grove Public Library presented a proposal where a patron owing fines to the library would have the option of donating non-perishable food items in lieu of cash. The food items collected would be picked up and delivered by a mothers' group to the Niles Food Pantry. This project would last for the summer months from June to August.

Motion by Trustee Miller to accept the proposed Food for Fine Project starting June 2nd to August 31, 2008.
Seconded by Trustee Goldstein.
Approved by voice vote.

Baxter Room Roof Estimates

Motion by Trustee Cooperman to give the Building and Grounds Committee the authority to review and choose a contractor with the cooperation of the Director for the work on the Baxter Room roof.
Seconded by Trustee Quinn.
Approved by unanimous roll call vote.

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Bicycle Rack Grant

The library received the grant of \$1,050 from The Evanston Bicycle Club. The Building and Grounds Committee will decide on the placement of the rack.

9. Communications

Public Officials Meeting

This meeting is scheduled for Tuesday, May 20, 2008, 4:00 p.m. at the Niles West District office. Director Schapiro and Trustee Goldstein will be attending.

July 4th Parade

Trustee Hoffman has arranged for the board members who wish to participate in the parade to ride in convertible cars. The parade will begin at 2:30 p.m.

Friends of the Library Group

The library will contribute funds needed to start this organization.

Meeting was adjourned at 9:25 p.m.

Secretary

Final 6/13/08