

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
MARCH 9, 2006

1. Call to Order

President Cooperman called the meeting to order at 7:30 p.m.

2. Roll Call

Trustee Quinn, serving as secretary in the absence of Secretary Walsh called the roll.

Trustees Present: Sadiqua Ahmad; Estelle Cooperman, President; Elinor Dahmer; Patrick Kansoer, Sr; Renée Miller; Treasurer; Agnes Quinn

Absent: Mary Walsh, Secretary

Others Present: Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Blanche Miyamoto, Administrative Assistant

3. Minutes

Minutes of the regular meeting of February 9, 2006 were reviewed.

Motion by Trustee Kansoer to approve the minutes.
Seconded by Trustee Ahmad.
Approved by voice vote.

4. Treasurer's Report

Treasurer Miller presented the February reports, including review of the cash statement, accounts payable, and income statement.

Dahmer entered at 7:34 p.m.

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Motion by Treasurer Miller to approve the February cash statement, subject to audit.

Seconded by Trustee Kansoer.

Approved by unanimous roll call vote.

Motion by Treasurer Miller to approve the accounts payable and income statement, subject to audit.

Seconded by Trustee Kansoer.

Approved by unanimous roll call vote.

Finance Committee – March 7, 2006 at 4:30 p.m. Chair Miller reporting.

The committee reviewed the February financial reports.

The next meeting was scheduled for April 11, 2006, at 4:30 p.m.

5. Committee Reports

Building and Grounds – Chair Dahmer reporting.

The committee did not meet.

Minor repairs were needed on the flat roof of the building. Two bids were reviewed, Avondale Roofing, Inc. for \$1,700 and Hanson Roofing, Inc. for \$950. The job bid by Avondale Roofing, Inc. for \$950 was accepted by the Library.

No meeting date was scheduled for the Building and Grounds committee.

Policy – The committee did not meet.

No meeting date was scheduled for the Policy committee.

6. Librarian's Report

MyMediaMall

This program which allows the user to access downloadable digital books the Library's webpage or catalog went live on March 1, 2006.

Statistical Summary

Total circulation is down 0.6% compared to last February .
Youth Services is up with a 2.2% increase compared to last February.

Library Publicity

Director Schapiro is looking into actively advertising the features of the Library to attract more patrons and increase the use of library cards. One thought is to have an ATM machine available in the library. Another thought is to have add 501c3 status either for the Library or an associated organization such a "Friends" group. Discussion ensued and it was determined that more research was needed. Director Schapiro will look into this matter.

7. Unfinished Business

Nominating Committee

The committee presented the newly appointed officers:
Renée Miller, President; Patrick Kansoer, Sr., Secretary; Estelle Cooperman, Treasurer

8. New Business

Change of Board Meeting Date for April 2006

Motion by Trustee Kansoer to change the board meeting date of April 13 to April 20th.
Seconded by Trustee Miller.
Approved by voice vote.

Change of Term Length for Trustees

Motion by Trustee Kansoer to table the proposed action to change the term length till more information is available.
Seconded by Trustee Dahmer.
Approved by voice vote.

Digital Past Agreement with NSLS

Motion by Trustee Kansoer to accept the digital past agreement with NSLS.
Seconded by Trustee Ahmad.
Approved by voice vote.

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Medical and Dental Benefit Plans

The Library will continue with the BlueCross BlueShield medical plan with no change.

For the Dental plan under Guardian, Director Schapiro recommends an addition of a PPO, thereby, the employee has the option to pick either the DMO (equivalent to HMO) or PPO plan. There is no cost to the Library.

Motion by Trustee Kansoer to add the Guardian PPO Dental Plan for a period of one year.
Seconded by Trustee Miller.
Approved by unanimous roll call vote.

DVD/Video Feature Film Rental Fee

Motion by Trustee Kansoer to remove the DVD/Video Feature Film rental fee.
Seconded by Trustee Miller.
Approved by unanimous roll call vote.

Motion by Trustee Kansoer to amend motion to state the removal of DVD/Video Feature Film rental fee for residents of Morton Grove only.
Seconded by Trustee Miller.
Approved by voice vote.

Non-residents will continue to pay rental fee.

By-Law Revision – Article VI Section 1

Motion by Trustee Dahmer to change the starting time of the board meeting in the By-Law from 7:45 p.m. to 7:30 p.m. by acclamation.
Seconded by Trustee Kansoer.

ADT Security Claim

For informational purposes, Director Schapiro mentioned that ADT was asking the Library to pay \$1,753.93, for what they claimed was an outstanding amount due. Attorney Ned Griffin is looking into this matter.

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9. Communications

None

Board adjourned to Executive Session.

The meeting was adjourned at 9:00 p.m.

Secretary

