

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 12, 2008

1. Call to Order

President Hoffman called the meeting to order at 7:30 p.m.

2. Roll Call

Secretary Sykes called the roll.

Trustees Present: Sadiqua Ahmad; Estelle Cooperman; Arthur Goldstein; Dan Hoffman, President; Renée Miller; Agnes Quinn, Treasurer; Jan Sykes, Secretary

Others Present: Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Natalya Fishman, Head of Reference; Blanche Miyamoto, Administrative Assistant

Visitors: Helga Scherer, Head of Technical Services; Eric M. Poders, Publisher of The Morton Grove Voice

3. Minutes

Minutes of the regular meeting of May 8, 2008 were reviewed.

Corrections to minutes:

1. Rephrase sentence on page 3 under the title **Adult AV versus Book Circulation** to "In answer to a question from Trustee Quinn a chart was created"
2. Rephrase sentence on page 5 under the title **Friends of the Library Group** to " The library will pay for the cost of incorporation in the State of Illinois obtaining 501C3 status and first year due for FOLUSA.

Motion by Trustee Cooperman to approve the minutes with the two corrections.

Seconded by Trustee Quinn.

Approved by voice vote.

4. Treasurer's Report

Treasurer Quinn presented the May reports, including review of the cash statement, accounts payable, and income statement.

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The Board accepted the Treasurer's Report.

Finance Committee – June 10, 2008 meeting, Trustee Quinn reporting.

The committee reviewed the May financial reports.

The next meeting was scheduled for Tuesday, July 8, at 4:30 p.m.

5. Committee Reports

Building and Grounds – no report.

No meeting was scheduled.

Policy – no report.

Fund Development Planning – Chairman Hoffman reporting.

The Friends of the Morton Grove Public Library has established their corporation. There was an article in the Morton Grove Champion newspaper about the Friends Group. They will be participating in the July 4th parade passing out literature.

6. Librarian's Report

Statistics

Year to date total circulation is 126,353, 0.6% more than the same period in 2007 (125,550). May is always a slow month.

Website hits from non-staff users were 212,011 for May. This is an average of 6,839 hits per day, a 6% increase over this month last year.

Patron registrations show a decrease of 17 from April at 8,786 active cards, with 71 new patrons and 137 renewals. This represents 39.1% of the Morton Grove population with active cards. New registrations decreased by 48 and renewals increased by 9.

MyMediaMall downloads were 53 for May. Registration now totals 268 with 11 patrons joining.

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Food for Fines

MGPL has collected 128 cans for the Food Pantry as of today, June 12, 2008. An article on the Food for Fines project was printed in the Thursday, June 12 subscription of the Morton Grove Champion newspaper.

Adult and YS Summer Reading Program

Both programs are underway and creating excitement among the participants.

Village Family Fest

The Village of Morton Grove has scheduled this event in the fall on Saturday, September 20th. The library will be participating.

Baxter Room Roofing Project

The roofing project is completed. Damaged gutters were also fixed at not extra cost.

Reading/Reference Room

An order has been placed to purchase furniture from DEMCO, a library supplies and furniture company, for the Reference Room area. The cost totals \$11,933.

7. Unfinished Business

New Building

The Village contacted Director Schapiro of a possible move by Comcast from its present site. If this occurs then the library is open to purchasing that property. The owner of Classic Design is open to negotiation on his property.

The Morton Grove Park District has not responded back to the letter sent to their board in March.

Library Survey

President Hoffman re-opened the idea of conducting a survey in the community. Discussion ensued with Trustee Sykes volunteering her expertise services to help in the survey. The board agreed on the decision of not pursuing the idea of a survey and letting the Friends of the Library do the outreaching first.

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8. New Business

Mission Statement

Trustee Cooperman and Quinn presented the mission statement to the board for approval.

Motion by Trustee Quinn to approve the mission statement as stated “ ***The Morton Grove Public Library will provide a place offering materials, programs and services to assist the community in its pursuit of personal growth and lifelong learning.***”

Seconded by Trustee Ahmad.

Approved by voice vote.

Local Candidate Debate

The Morton Grove Caucus Party is asking the library board for permission to use the Baxter Room for holding a local village debate between established political parties in preparation for the next village election in 2009. Director Schapiro suggested that this event be presented as a library program.

Motion by Trustee Cooperman that the board approves the library hosting a local candidate debate for the 2009 village election with stipulations specified by the Director.

MGPL Friends Report on Agenda

The board agreed to add another number on the monthly agenda after the Librarian’s Report for the MGPL Friends Report.

Department of Commerce and Economic Opportunity Grant

MGPL is applying for this \$10,000 grant to purchase additional Mac Laptops and Windows XP software for group training classes.

American Landmark Properties

The library received a letter from Joe Wade, the Village Administrator regarding a Class 6B property tax Application of American Landmark Properties, the new owners of Lawnware. If the board is interested there will be a meeting on June 12, 3:00 p.m at the Village Hall for the property tax status change.

9. Communications

Ambulance Calls

There were two ambulance calls to the library. On Wednesday, June 11 a patron complained of dizziness. On Thursday, June 12 a patron fainted and was lying in the driveway.

Stamps of MGPL letterhead

Director Schapiro showed the board two old stamps of the MGPL letterhead that was found in one of the storage boxes in CSS.

Meeting was adjourned at 8:47 p.m.

Secretary