

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
FEBRUARY 14, 2008

1. Call to Order

Treasure Cooperman, acting as President, called the meeting to order at 7:30 p.m.

2. Roll Call

Secretary Quinn called the roll.

Trustees Present: Sadiqua Ahmad; Estelle Cooperman, Treasurer; Arthur Goldstein; Dan Hoffman; Renée Miller, President; Jan Sykes; Agnes Quinn, Secretary

Others Present: Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical; Blanche Miyamoto, Administrative Assistant

Visitors: Natalya Fishman, Interim Head of Reference; Rick McCarthy of BCA; Jami Rachlin of Griffin, Kubik, Stephen & Thompson, Inc.

3. Minutes

Minutes of the regular meeting of January 10, 2008 were reviewed.

Motion by Trustee Quinn to approve the minutes.
Seconded by Trustee Sykes.
Approved by voice vote.

4. Treasurer's Report

Treasurer Cooperman presented the January reports, including review of the cash statement, accounts payable, and income statement.

The Board accepted the Treasurer's Report.

Finance Committee – February 12, 2008 meeting, Trustee Cooperman reporting.

The committee reviewed the January financial reports.

The next meeting was scheduled for Tuesday, March 11, at 4:30 p.m.

Presentation by Rick McCarthy of BCA

Summary of MGPL Building Studies

1. A study was done around 1998 suggesting 53,000 square feet as the ideal building space for MGPL.
2. At present the existing site with parking under the library gives 36,500 square feet of building space.
3. The possibility of purchasing the adjacent property east of the library would give 44,000 square feet of building space.
4. Rick does not recommend remodeling as a long-term plan.
5. The maximum parking space if rebuilding on the present location would range around 65-70 spaces.

Presentation by Jami Rachlin of Griffin, Kubik, Stephen & Thompson, Inc.

Bonds and Referendums for Municipalities

1. Because MGPL is home ruled (not under the Village) an advisory referendum will be needed.
2. What MGPL is selling to the community is not the building but the services.
3. Slogans are necessary in reaching out to the community for financial support.
4. If MGPL chooses to use bonds, executive bonds are what will be issued.
5. In the event that MGPL chooses an advisory referendum and chooses to work with this investment firm, Jamie will be the contact person. This process will take 3 months.

President Miller entered.

Director Schapiro formally introduced Natalya Fishman as Interim Head of Reference.

5. Committee Reports

Building and Grounds

The furniture for the Board Room was purchased. Delivery is scheduled for early April.

No meeting was scheduled.

Policy – no reporting.

The committee will meet to discuss the revision of the Teacher Loan Policy.

The committee will communicate through email on meeting date.

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Fund Development Planning – Chair Hoffman reporting
President Miller, Trustee Hoffman and Director Schapiro will be meeting with Carolyn Rusnak, Roz Bonar, and Patsy Mellott from ESC.

Trustee Hoffman encouraged the board to individually work on a mission and vision statement for MGPL and bring ideas to the next board meeting to brainstorm.

Trustee Hoffman would like the staff to bring ideas to the board on a mission and vision statement for MGPL.

6. Librarian's Report

Statistics

Year to date total circulation is 26,863. A 0.4% decrease from the same period in 2007 (26,984).

Website hits from non-staff users were 157,226 for January. This is an average of 5,072 hits per day, a 9% increase over last year.

Patron registrations show a decrease of 78 from December at 8,637 active cards, with 66 new patrons and 135 renewals. New registrations increased by 24 and renewals increased by 36.

MyMediaMall downloads were 48 for January. Registration now totals 233 – 7 joined this month.

Reference Librarian

Alison McKinney is resigning. Her last day at MGPL is Monday, February 25, 2008.

ILA Reporter – February 2008 issue

Nancy Brothers co-authored the article *The "Vision" for a Low-Vision Fair*.

7. Unfinished Business

New Building

Trustee Hoffman and Director Schapiro viewed the Northwest Suburban Jewish Congregation site at 7800 W. Lyons in Morton Grove. There was a discussion on the location being too far west, location too close to the power lines and the level of traffic. It was agreed that Director Schapiro would call the Jewish Congregation and ask about traffic and how recently the property was appraised.

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8. New Business

Nominating Committee Selection

Trustee Cooperman, acting as President, appointed Trustee Hoffman and herself as the Nominating Committee.

9. Communications

Legislative Breakfast on Monday, February 18, 2008. Director Schapiro and all trustees except Trustee Ahmad will be attending.

NSLS Awards Banquet is scheduled for Friday, March 14, 2008.

Trustee Quinn, Trustee Cooperman, Trustee Sykes and President Miller will be riding with Director Schapiro.

Meeting was adjourned at 9:07 p.m.

Secretary

