

**MORTON GROVE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**  
**DECEMBER 13, 2007**

**1. Call to Order**

President Miller called the meeting to order at 7:30 p.m.

**2. Roll Call**

Secretary Quinn called the roll.

***Trustees Present:*** Sadiqua Ahmad; Estelle Cooperman, Treasurer; Arthur Goldstein; Dan Hoffman; Renée Miller, President; Jan Sykes; Agnes Quinn, Secretary

***Others Present:*** Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical; Blanche Miyamoto, Administrative Assistant

***Visitors:*** Roz Bonar, ESC; Patsy Mellott, ESC

**3. Minutes**

Minutes of the regular meeting of November 8, 2007 were reviewed.

**Motion** by Trustee Cooperman to approve the minutes.

Seconded by Trustee Sykes.

Approved by voice vote.

**4. Treasurer's Report**

Treasurer Cooperman presented the November reports, including review of the cash statement, accounts payable, and income statement.

The Board accepted the Treasurer's Report.

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**Finance Committee** – December 11, 2007 meeting, Trustee Cooperman reporting.

The committee reviewed the November financial reports.

The next meeting was scheduled for Tuesday, January 8, 2008 at 3:30 p.m.

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### **5. Committee Reports**

#### ***Building and Grounds*** – no report

Director Schapiro will contact Sarah from BCA for her professional advice on the choice of furniture for the Board Room.

No meeting was scheduled.

#### ***Policy*** – Trustee Sykes reporting.

The committee met on Monday, November 19, 2007 at 4:00 p.m. to discuss changes to the MGPL Computer Use Policy. The changes were presented to the Board for approval.

**Motion** by Trustee Sykes to approve changes to the MGPL Computer Use Policy as follows:

1. The reference librarian will allow reservation for only two computers at a time.
2. It is not acceptable for the reference librarian to enter patrons' personal data online.

Seconded by Trustee Hoffman.

Approved by voice vote.

#### ***Fund Development Planning*** – Trustee Hoffman reporting.

The committee met with the ESC committee on Tuesday, December 4, 2006 to finalize reports.

### **6. Librarian's Report**

#### ***Statistics***

Year to date total circulation is 282,122. 6.2% greater than the same period in 2006.

Website hits from non-staff users were 177,800 for November. This is an average of 5,927 hits per day, a 9% increase over last year.

Patron registrations show a decrease of 44 from October at 8,746 active cards, with 61 new patrons and 100 renewals. New registrations decreased by 120 and renewals decreased by 149.

#### ***New Schoolbook Discussion Group***

Liz Kaiz, Young Adult Librarian and Rosetta Metz, YS Informational Assistant developed a discussion group called "Famished 4 Fiction". A blog will be created for students from different schools within the community to discuss books online.

**7. Unfinished Business**

***New Building***

President Miller and Trustee Goldstein will get together to work on a letter to the Morton Grove Park District seeking to initiate a discussion on relocating the library adjacent to the Park District's Prairie View Center.

**8. New Business**

***Fund Development Planning Committee Final Report***

Roz Bonar, ESC and Patsy Mellott, ESC reporting.

A recommendation from Roz and Patsy is for the Board to finalize the mission and vision statements.

***Selection of 70<sup>th</sup> Anniversary Logos***

The Board was asked to pick two logos. Samples were reviewed and the Board picked the top logo on the first page and the logo on the second page.

Enter executive session at 8:45 p.m. to discuss employment/appointment matters.

Exit executive session at 9:45 p.m.

There was no resolution on employment/appointment matters.

Meeting was adjourned at 9:50 p.m.

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**Secretary**

