

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
AUGUST 14, 2008

Walk Through 7:00 p.m.

1. Call to Order

President Hoffman called the meeting to order at 7:40 p.m.

2. Roll Call

Secretary Sykes called the roll.

Trustees Present: Sadiqua Ahmad; Estelle Cooperman; Arthur Goldstein; Dan Hoffman, President; Renée Miller; Agnes Quinn, Treasurer; Jan Sykes, Secretary

Others Present: Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Natalya Fishman, Head of Reference; Blanche Miyamoto, Administrative Assistant

Visitors: Eric M. Poders, Publisher of The Morton Grove Voice
Karen Hansen, Reference Librarian; Liz Kaiz, Young Adult Librarian

Presentations:

1. Going Green @ Your Library was presented by Karen Hansen
2. Tudor.com (Live Homework Help) was presented by Liz Kaiz.

Trustee Ahmad entered

3. Minutes

Minutes of the regular meeting of July 10, 2008 were reviewed.

Corrections to Minutes:

1. On page 3 under No. 9 *Unfinished Business*, subheading *New Building* change "Director Schapiro and the Library's attorney discussed..." to "Director Schapiro discussed the financial aspect of a new building, in particular, a designated Special Reverse Fund (75 ILCS 70/1) account. The next sentence should read "A portion" instead of "The portion".

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2. On page 4 under No. 11 *Communications* change ...” the Board will meet on October 14, the third Thursday to “ the Board will meet on October 16, the third Thursday.”

Motion by Trustee Cooperman to approve the minutes
Seconded by Trustee Sykes.
Approved by voice vote.

4. Public Comments

Eric Poders pointed out that the budget links of district schools in Morton Grove was not updated on the MGPL website. The Board clarified that updating of the link was the responsibility of the schools.

5. Treasurer’s Report

Treasurer Quinn presented the July reports, including review of the cash statement, accounts payable, and income statement.

The Board accepted the Treasurer’s Report.

Finance Committee – August 12, 2008 meeting, Trustee Quinn reporting.

The committee reviewed the July financial reports.

The next meeting was scheduled for Tuesday, September 9, at 4:30 p.m.

6. Committee Reports

Building and Grounds – no report.

Policy – no report.

Fund Development Planning – no report.

7. Friends of the Library Report

1. The Minutes of July 21 were passed out to the trustees.
 1. 501 (c) (3) status is pending. The Friends may now state that donations are tax deductible. There will be a Friends’ membership table for sign up at the Family Fest on September 20th.
 2. Book Sale at the Family Fest – Sherry Banks will contact Trustee Cooperman for details.

8. Librarian's Report

Statistics

July 2008 circulation of 31,490 was the highest circulation ever recorded for the month of July. It differed from 2007 by an increase of 9.1%. Adult circulation provided the most growth with 17,064 items checked out, a 14.4% increase. Within the Adult collection both Fiction and AV loans were up 17.5%. Year to date total circulation is 186,244, 2.1% more than the same period in 2007 (182,387).

Website hits from non-staff users were 190,856 for July, down from June by 53,563.

Patron registrations show an increase of 47 from June at 8,861 active cards, with 100 new patrons and 200 renewals. This represents 39.5% of the Morton Grove population with active cards. New registrations increased by 39 and renewals stayed the same from last month.

MyMediaMall downloads were 73 for July. Registration now totals 288 with 12 patrons joining.

DCEO Grant

The \$10,000 State Grant has been received and will be recorded in the September income statement.

9. Unfinished Business

New Building

No report

10. New Business

Special Reserve Fund for Building and Grounds

Director Schapiro proposed that the Library establish and maintain a Special Reserve Fund for the building and repair of library facilities. Discussion followed.

Motion by Trustee Sykes to approve the establishment of a Special Reserve Fund.

Seconded by Trustee Goldstein.

Approved by unanimous roll call vote.

Tudor.com (Live Homework Help) Program

Director Schapiro needed a consent from the Board to purchase this program with a commitment of three years. The funds will be taken out of the book budget. The Board agreed to this purchase.

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11. Communications

Trustee Hoffman and Trustee Quinn closed out the Library's safe deposit box at MB Financial on Tuesday, August 12. A refund check of \$10 will be mailed to the Library.

MGPL staff appreciated seeing the Trustees at the In Service Day on August 8th. President Hoffman would like a "Talk to the Trustees" link set up on the MGPL webpage. Kevin will look into this matter.

Meeting was adjourned at 9:20 p.m.

Secretary