

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
APRIL 12, 2007

1. Call to Order

President Miller called the meeting to order at 7:58 p.m.

2. Roll Call

Trustee Quinn, serving as Secretary, called the roll.

Trustees Present: Sadiqua Ahmad, Estelle Cooperman, Treasurer; Elinor Dahmer; Renée Miller, President; Jan Sykes; Agnes Quinn,

Absent: Mary Walsh

Others Present: Benjamin Schapiro, Director; Eugenia Bryant, Assistant Director/Head of Public Services; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Blanche Miyamoto, Administrative Assistant

Visitor: Karen Hansen, Reader's Services/Reference Librarian

Outreach for Reader's Services

Reader's Services/Reference Librarian Karen Hansen presented the Board with some creative outreach activities she is working on in the Morton Grove Community. The activities are Book Talk at the Senior Center on Dempster, Book Discussion on non-fiction books at the Library and also at Starbucks on Dempster. Another book discussion is being formed at Kappy's Restaurant.

3. Minutes

Minutes of the regular meeting of March 8, 2007 were reviewed.

Motion by Trustee Cooperman to approve the minutes.

Seconded by Trustee Dahmer.

Approved by voice vote.

Minutes of Board of Trustees Meeting – April 12, 2007-Page 2

4. Treasurer's Report

Treasurer Cooperman presented the March reports, including review of the cash statement, accounts payable, and income statement.

Motion by Trustee Cooperman to approve the March cash statement, subject to audit.

Seconded by Trustee Ahmad.

Approved by unanimous roll call vote.

Motion by Trustee Cooperman to approve the income statement, subject to audit.

Seconded by Trustee Sykes.

Approved by unanimous roll call vote.

Motion by Trustee Cooperman to approve the accounts payable, subject to audit.

Seconded by Trustee Dahmer.

Approved by unanimous roll call vote.

Finance Committee – April 10, 2007 meeting, Trustee Cooperman reporting.

The committee reviewed the March financial reports.

The next meeting was scheduled for May 8, 2007, at 4:30 p.m.

5. Committee Reports

Building and Grounds – no report

No meeting date was scheduled for the Building and Grounds committee.

Policy – no report

No meeting date was scheduled for the Policy committee.

6. Librarian's Report

Statistics

Total circulation for March was up.

Minutes of Board of Trustees Meeting –April 12, 2007-Page 3

Resignations

Young Adult Services Librarian Katy Opderbeck announced her resignation effective April 30, 2007.

Assistant Director/Head of Public Services Eugenia Bryant announced her resignation effective May 7, 2007.

National Library Week

During the week of April 15-21, Director Schapiro will be leading tours for patrons who are interested in seeing the Remodeled Adult Workroom and the rest of the Library. Library Public Services staff will demonstrate the new PLAYAWAY audiobooks.

Annual Audit

Sikich Gardner & Co, LLP has completed their audit for the Library. The official report of the Library's finances will be sent at a later date.

Automated Patron Signup for Public Internet PCs

The Reference Department is evaluating three systems to manage patron signup, use of individual computers and printing. The cost for the complete system is between \$6,000 and \$8,000.

Retiring Board Members

Elinor Dahmer and Mary Walsh will retire as trustee as of today, April 12, 2007.

7. Unfinished Business

None

8. New Business

Young Adult Services Librarian Position

The job description previously had this position report to the Head of Reference. Now the job description shows this position reporting to the Head of Youth Services. Four days a week, this person will cover the reference desk on the main floor for 3 to 5 hours. No action was required.

Actuarial Report

The Actuarial Valuation of the Retirement Plan report shows that an additional contribution of about \$70,000 will need to be made to cover unfunded liability.

Minutes of Board of Trustees Meeting –April 12, 2007-Page 4

Compassionate Leave Policy

A handout was given to each trustee explaining the changes to the Employee Handbook Compassionate Leave Policy. This will be discussed in the policy committee. No action was required.

New Resident Reception

The next New Resident Reception is scheduled for Monday, April 23, 2007 from 6:00 p.m. to 7:00 p.m. at the Richard T. Flickinger Municipal Center. Director Schapiro, Cooperman, Quinn, and Sykes will be attending.

Trustee Seminar

On Monday, May 14, 2007, Director Schapiro, Quinn, and Sykes will be attending a seminar, 'Parliamentary Procedures' from 4 p.m to 7 p.m.

Resolutions Regarding Trustees

President Miller read this resolution addressed to Mary Walsh who was not present . President Miller then read this resolution addressed to Elinor Dahmer and presented her with the resolution and two gifts.

9. Communications

The Library was awarded the Per Capita Grant of \$27,468.80. President Miller read the official award letter to the Board.

President Miller also read Eugenia Bryant's letter of resignation.

Meeting was adjourned at 9:05 p.m.

Secretary

